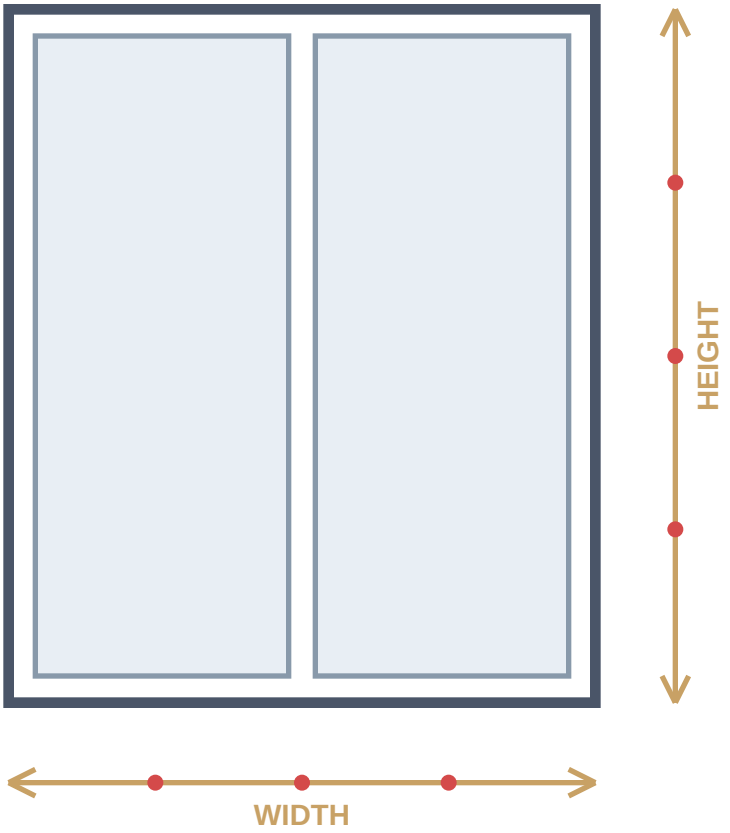
WINDOW MEASURING GUIDE



MEASURE WITH CONFIDENCE

World Wide Shades is here to help you every step of the way. Follow our step-by-step guide to measure your windows for the perfect fit.

WORLD WIDE SHADES

Custom Window Treatments

Note: Please read through this measuring guide completely before measuring your windows.

Tools You Will Need

- **Steel Tape Measure**

  A steel tape measure is recommended for the most accurate results. Avoid fabric or wood tape measures.
- **Pencil & Notepad**

  Record each measurement clearly. Label each window (e.g., "Living Room Left") to stay organized.
- **Step Stool or Ladder**

  Needed for reaching the top of tall windows safely.
- **Level**

  Use to check if your window frame is straight. Uneven frames may require an outside mount.

Choose Your Mount Type

Inside Mount

Shade mounts inside the window frame for a clean, built-in look. Ideal when your window has sufficient depth (minimum 1.5 inches). Provides a sleek, streamlined appearance.

BEST FOR:

- Modern, minimal aesthetic
- Deep window frames
- Showing off window trim

Outside Mount

Shade mounts on the wall or trim above the window. Perfect for shallow frames, maximum light blockage, or when you want to make windows appear larger.

BEST FOR:

- Maximum light control
- Shallow window frames
- Making windows look bigger

HOW TO MEASURE FOR INSIDE MOUNT

1 CHECK THE WINDOW DEPTH

Measure from the front of the window frame to the glass at three points: left, center, and right. Record the **smallest** depth. Your window needs a minimum depth of **1½ inches** for inside mount brackets. If the depth is less than 1½ inches, use an outside mount instead.

2 MEASURE THE WIDTH

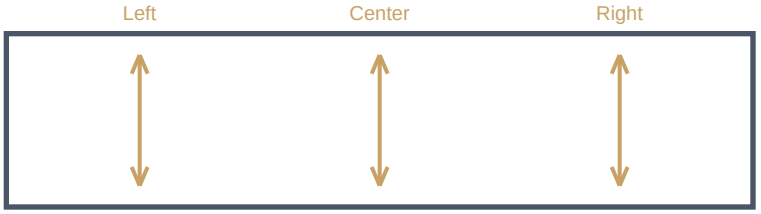
Measure the inside width of the window frame at **three points**: the top, the middle, and the bottom.



■ **Record the NARROWEST measurement to the nearest 1/8 inch.**

3 MEASURE THE HEIGHT

Measure the inside height of the window frame at **three points**: the left side, the center, and the right side.



■ **Record the TALLEST measurement to the nearest 1/8 inch.**

4 CHECK FOR OBSTRUCTIONS

Look for any window cranks, handles, locks, or tiles that could interfere with the shade's mounting or operation. Note these when placing your order.

PRO TIP: Submit your exact window opening size.
Do not make any deductions — the factory adjusts for clearance.

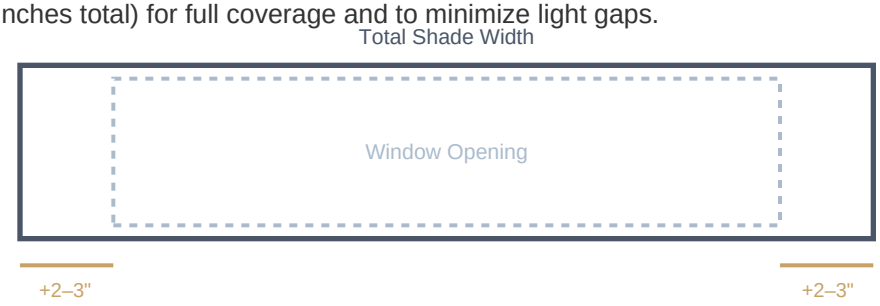
HOW TO MEASURE FOR OUTSIDE MOUNT

1 CHECK THE MOUNTING SURFACE

Make sure there is enough flat wall space or window trim to securely mount the brackets. You need at least **2 inches** of flat surface above the window for bracket installation.

2 MEASURE THE WIDTH

Measure the total width of the window opening (or trim to trim). Then **add 2–3 inches on each side** (4–6 inches total) for full coverage and to minimize light gaps.



■ **Record the TOTAL width including the overlap on each side.**

3 MEASURE THE HEIGHT

Measure from where you want the top of the shade to be (typically **3 inches above the window frame**) down to the window sill. If there is no sill, extend the measurement **2 inches below** the opening for better coverage.

Take height measurements at three points — left, center, and right — and use the **largest** measurement.

■ **Record the TOTAL height from top mount point to sill or below.**

4 ACCOUNT FOR OBSTRUCTIONS

Check for trim, vents, light switches, or other items near the window that could interfere with mounting. Ensure the shade will have clearance to operate freely.

NOTE: Outside mount shades are manufactured to your exact measurements. The factory will not make any deductions.

Recording Your Measurements

Always record your measurements in **Width x Height (W x H)** format (e.g., 35 1/8" x 48 1/2"). If you are measuring multiple windows, label each one clearly — for example, "Living Room Left" or "Bedroom Window 2."

Mount Type	Width Rule	Height Rule	Rounding
Inside Mount	Use NARROWEST of 3 measurements	Use TALLEST of 3 measurements	Width: round down Height: round up
Outside Mount	Add 2-3" overlap per side	Add 3" top + 2" bottom	Record total coverage size

Common Mistakes to Avoid

- X **Reversing width and height** — Always list dimensions as Width x Height. Double-check before ordering.
- X **Using a fabric tape measure** — Always use a steel tape measure for accurate, rigid measurements.
- X **Rounding to the nearest inch** — Measurements must be to the nearest 1/8 inch. Rounding creates gaps.
- X **Measuring only once** — Measure at three points for both width and height. Windows are rarely perfectly square.
- X **Assuming all windows are the same** — Even identical-looking windows can differ. Measure each one separately.
- X **Ignoring frame depth** — If your frame is too shallow for inside mount, the shade won't fit. Always check depth first.
- X **Making your own deductions** — Submit exact measurements. The factory handles all deductions for inside mounts.

NEED HELP MEASURING?

Call us at (844) 674-2716 and we can guide you through the measuring process over the phone.